



WILMINGTON GRAMMAR SCHOOL FOR GIRLS

Y7
STUDENT
TRANSITION
BOOKLET



Name: _____

Form: _____



A Letter from Your Head of Year



Dear Year 7 Students,

A very warm welcome to Wilmington Grammar School for Girls.

My name is **Mrs Pinder**, and I am delighted to introduce myself as your **Head of Year 7**. Alongside our dedicated team of Form Tutors, I will be supporting you throughout your first year at Wilmington. Our role is to help you settle into secondary school life, support you both pastorally and academically, and work alongside you to help you achieve your very best.



You Already Belong Here

Starting secondary school is an exciting milestone, and you should feel incredibly proud of what you have already achieved. You have earned a place at Wilmington Grammar School for Girls through your hard work, ability and potential.

You join us as excellent young people, ready to embrace new opportunities, experiences and challenges.



In Pursuit of Excellence

At Wilmington, our motto is:

"In Pursuit of Excellence"

Excellence is not a destination; it is something we pursue every day through:



Kindness



Resilience



Effort



Ambition

You arrive with excellence already evident; our job is to help you transform that excellence into greatness.



Becoming Part of Our History

By joining Wilmington, you are becoming part of a proud tradition. For 68 years, the school has educated generations of talented young women who have gone on to become:



Doctors and vets



Lawyers



Business leaders and entrepreneurs



Actors and performers



Dentists



Leaders in many different fields



The seats you will sit in, the classrooms you will learn in and the corridors you will walk through have been shared by many successful students before you. Our site itself is rich in history, with parts dating back to the **12th century** and links to notable historical figures, Lords and Mayors.



Your Journey Starts Now

The years ahead will bring new friendships, new experiences and countless opportunities to grow. You will:



Make new friendships



Gain new experiences



Develop new skills



Face new challenges



Achieve great things



Create memories that will last a lifetime

There will be challenges along the way, but there will also be moments of great success, achievement and pride in all that you do.



Meet Wilma – Your Transition Guide

Wilma is here to help you feel confident, prepared and excited about starting secondary school.



Work through this booklet with your family.



Explore each guide and find out everything you need to know.



Get ready for your very first day at WGSG – we can't wait to meet you!



**We cannot wait to welcome you to
Wilmington Grammar School for Girls and begin
working with you on your own Pursuit of Excellence!** ☆

Best wishes,

Mrs Pinder

Head of Year 7



WILMA'S GUIDE TO A GREAT DAY AT WGSG



Read through the stories on the next few pages to help you understand everyday routines and expectations at **WGSG**.

Wilma's Guide to STARTING THE DAY RIGHT

1 Wilma arrives at school by 8:30am and checks she is wearing the correct uniform.

- ☒ Blazer
- ☒ Skirt
- ☒ Shirt tucked in
- ☒ Lanyard & ID
- ☒ Shoes
- ☒ Smart socks

8:30am

2 Wilma has everything she needs.

- ☒ Books
- ☒ Equipment
- ☒ Pencil case
- ☒ Planner
- ☒ Water bottle

No extra jewellery

Shirt tucked in

Phone off and in bag

3 Wilma goes to her form room. Her form tutor shows her where to sit. This is her seat for the term.

7B Form Room

Seating Plan

This is your seat, Wilma.

Thank you!

4 Wilma gets out her pencil case and planner and is ready for the form time activity. today we are going to assembly.

Planner

5 Wilma leaves her belongings in the form room and lines up with her form group. They walk to the hall in silence.

Shhhh...

6 They line up outside the hall in silence until called in by a member of staff. They sit in their row and wait.

HALL

Please enter the hall when your row is called.

7 They wait in silence. When the member of staff starts the assembly, they stand.

Good morning everyone.

ASSEMBLY

8 Wilma and her friends sit when told to and fully engage in the assembly.

9 They are dismissed row by row in silence.

10 Back to form room to collect belongings and then to first lesson following the one way system.

One Way

11 Wilma and her classmates line up outside the classroom. They wait for the teacher to call them in and decide seats.

BA Classroom

Come in, girls.

12 They enter, get out their equipment at their allocated seats and are ready to learn.

13 Wilma has a great lesson!

Great lesson!



Wilma's Guide to a Great Lesson!



- 1** After following the one way system, Wilma and her friends line up, single file, outside the classroom waiting for the teacher. They wait in silence.



- 2** They wait in silence.



- 3** They are called into the lesson, find their seat and get their equipment out on the desk.



- 4** Sit down and wait patiently for the register to be complete.



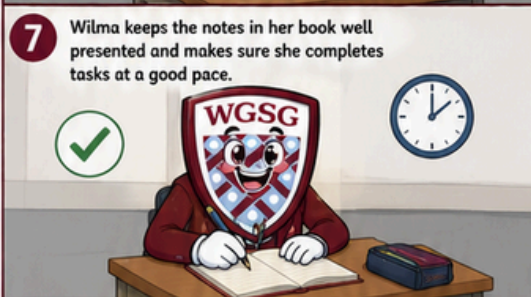
- 5** Wilma takes responsibility for her learning, challenging herself to do her best and asking for help when she needs it.



- 6** Wilma works both by herself in the lesson and in small groups on activities.



- 7** Wilma keeps the notes in her book well presented and makes sure she completes tasks at a good pace.



- 8** Wilma reflects on what she has learnt and can apply her new knowledge to some challenging questions.



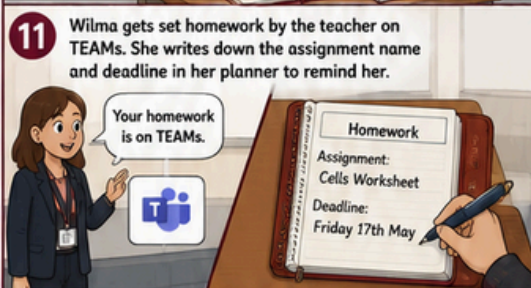
- 9** Wilma gets a few questions wrong, but learns from her mistakes and understands that means she has made progress in the lesson.



- 10** Wilma tried her best all lesson and had a great time!



- 11** Wilma gets set homework by the teacher on TEAMS. She writes down the assignment name and deadline in her planner to remind her.



- 12** When told to do so by the teacher, Wilma and her friends pack up and stand behind their chairs in silence.



- 13** They are dismissed by the teacher, they walk out quietly into the corridor and follow the one way system to where they are going to next.





Wilma's Guide to Making Friends at WGSG!



**Be Kind. Be Inclusive. Be Yourself.
Every Day at WGSG!**





Wilma's Guide to Break and Lunch!



1 Wilma and her friends walk round to the hall.



2 Some of her friends have packed lunches so they go and sit down in the hall (inside).



3 Wilma is going to buy food and drink so goes with some other friends to the line outside the canteen doors (outside).



4 They wait in single file quietly in the queue.



5 They are called into the canteen in small groups by members of staff on duty.



6 In the canteen there are different stations to get food at.



7 They choose the food that they want and then line up to pay.



8 Their parents have put money on their ID cards so when it's their turn they just need to tap their ID card at the till and it charges their account.



9 They go and find their friends inside the hall and they sit and enjoy their food together.



10 They have a good break being kind and supportive of one another.



11 They keep an eye on the time and leave to go to lesson early allowing enough time to go to the toilet and fill up their water bottle on the way.



12 They follow the one way system to their lesson and line up outside the classroom for their teacher.





Wilma's Guide to Home Time!

(Walking Home or Getting the Car)



- 1** The Period 7 teacher dismisses the class at 3:30pm (2:30pm on Wednesday).



- 2** The class leave and sensibly follow the one way system out of the school.



- 3** Wilma's friends walk to meet each other by the Holmes Building (PE and English block).



- 4** They then exit the school by the back gate.



- 5** Some of Wilma's other friends get picked up by their parents in the car. They exit by the gate opposite the Manor Building.



- 6** They walk home together as a group. They stick to the paths, use pedestrian crossings and stay aware of their surroundings.



- 7** Everyone remembered that they are still representing the school as they travel home.



- 8** They wear their uniform with pride in the local community which they are part of.



Be Safe. Be Respectful. Be Proud.
Every Day on the Way Home from WGSG!





Wilma's Guide to Home Time!

(Getting the Bus or Coach)



- 1** The Period 7 teacher dismisses the class at 3:30pm (2:30pm on Wednesday).



- 2** Wilma gets the bus with her friends. They wait in the car park behind the green gates and wait for staff wearing high vis jackets to call their bus number.



- 3** One of Wilma's friends is unsure if she has missed her bus or not so she asks a member of staff for help.



- 4** They walk forward to the bus stop sensibly and queue for the bus.



- 5** If students are getting the 601 buses they can get on them straight away after school as they will be waiting at the bus stop.



- 6** When they are at the front of the queue they tap their bus pass and find a seat.



- 7** They remain seated until they reach the bus stop near home or the bus stop where they change bus.



- 8** If Wilma and her friends cannot get on a bus for any reason, they go back into the waiting area behind the green gates for the next suitable bus to arrive.



- 9** Coaches do pick up in the coach park. Students cross the road using the zebra crossing by the waiting area to the coach park where they wait sensibly for their coach supervised by staff in high vis jackets.



- 10** They get off and walk home keeping aware of their surroundings and walking on the paths.



- 11** Everyone remembered that they are still representing the school as they travel home.



Be Safe. Be Respectful. Be Proud.
Every Day on the Way Home from WGSG!

KEY INFORMATION, GUIDES AND CHECKLISTS



Read through the following pages to help you
prepare for your **first day in September**.
Keep the **checklists safe** to refer back to in future.



Wilma's Guide to the Transition Team!



Our transition team is here to help you settle into life at WGSG.
We are always here to listen, support and help you have a brilliant start!



Mr Fuller
Head teacher



Mrs Dhaliwal
Deputy head



Mrs Sommerville
Assistant Head Standards
and Behaviour



Mrs Pinder
Head of Year 7



Mrs Munden
Assistant Head Inclusion
SENCo

Support Staff



Mrs Pike
Safeguarding and
PP Manager



Mrs Martinez
Assistant SENCo



Mrs Hatton
Y7 Pastoral Manager



Mrs Harris
Y7 SEN Manager

Year 7 Form Tutors

7W Form Tutor: _____ **7R** Form Tutor: _____

7E Form Tutor: _____ **7A** Form Tutor: _____

7C Form Tutor: _____ **7H** Form Tutor: _____



Be Ready. Be Supported. Be Part of WGSG.
Every Day at WGSG!





Wilma's Guide to the School's REACH Values!



Our REACH values guide everything we do at WGSG. They help us to learn, grow and make our school a kind, inclusive and successful place for all.

R



Respect and Resilience

We show respect for ourselves, each other and our environment. We are resilient and keep going, even when things are tough.

How I can show this every day:

- I listen to others and treat everyone kindly.
- I take care of school property and our surroundings.
- I keep trying my best and don't give up, even if I find something difficult.

E



Equality

We believe everyone is equal and everyone matters. We celebrate differences and make sure no one is left out.

How I can show this every day:

- I treat everyone fairly and value what makes us all different.
- I speak up and challenge unkindness or injustice.
- I include others and make everyone feel welcome.

A



Achievement

We aim high and take pride in all that we do. We celebrate success and learn from our mistakes to become even better.

How I can show this every day:

- I set goals and work hard to achieve them.
- I take pride in my work and always try my best.
- I learn from my mistakes and use feedback to improve.

C



Community

We are one WGSG family. We support each other and work together to make our school and local community a great place to be.

How I can show this every day:

- I am kind, helpful and look out for others.
- I get involved in school life and contribute to my community.
- I work well with others and value team work.

H



Honesty and Integrity

We are honest, trustworthy and do the right thing – even when no one is watching. We take responsibility for our actions.

How I can show this every day:

- I tell the truth and am honest in all I do.
- I take responsibility for my choices and actions.
- I show integrity by doing the right thing, always.



When we live our REACH values, we build a school we can all be proud of!



Watch our Headteacher's Introduction Video!

Scan the QR code to watch our Headteacher introduce our school and explain our REACH values.



Be Ready. Be Respectful. Be You.
Every Day at WGSG!





★ Wilma's Guide to the WGSG Houses! ☆

At WGSG we have four amazing Houses, each named after an inspirational woman. Everyone belongs to one of these Houses and together we achieve great things!



BADER HOUSE

Lilian Bader was one of the first Black Women to join the Royal Air Force in 1941 where she graduated as a First Class Airwoman and then promoted to Corporal and leading Aircraftwoman.

After the war, Lilian studied for a degree at London University and went on to become a teacher, a profession she followed well into her 80s.

By the end of the 20th century, three generations of her family had served in the British Armed Forces.



FRANKLIN HOUSE

Rosalind Franklin was born in London and is known for making a significant contribution to the discovery of the DNA double helix. Her story has become famous as one of a woman whose scientific work was overlooked during her lifetime.

An inscription on her tombstone reads: "Her work on viruses was of lasting benefit to mankind".

She may have missed out on the Nobel Prize, but today her name graces awards, science institutes and even an entire university in Chicago.



HEPWORTH HOUSE

Barbara Hepworth was a British sculptor, who was born in Wakefield, Yorkshire. She was one of the most important artists of the 20th century and a leading figure in the international art scene throughout a career spanning five decades.

In her lifetime, she was also a major international figure, showing her work in exhibitions around the globe. As a woman in a largely male-dominated art-world; she asked simply to be treated as a sculptor (never a sculptress), irrespective of sex.



SINGH HOUSE

Princess Sophia Duleep Kaur Singh was the granddaughter of Maharaja Ranjit Singh, the last King of Punjab, and the granddaughter of Queen Victoria.

Living in England she participated in the Women's Tax Resistance League and defiantly refused to pay taxes to protest against the disenfranchisement of women. She served as the President of the Committee of the Suffragette Fellowship and promoted women's suffrage in Britain and abroad. Her sole aim in life, which she attained, was the advancement of women.



Reward points go towards your House's overall points – and points mean prizes! ☆

Everyone in your House works together to earn as many reward points as possible. The more points your House collects, the more amazing rewards we can win!



You can earn reward points for:



Good work in lessons



Contributions to the school and wider community



Extra curricular achievements



Events and challenges



Showing our WGSG values every day!

★ Work hard, get involved and be part of your House team – together we can achieve great things!



Be Ready. Be Supported. Be Part of WGSG.
Every Day at WGSG!





★ Wilma's Guide to Timings of the School Day! ★



Knowing the school day timings helps you feel prepared, organised and ready to learn.
Make the most of every minute!



KS3 Mon, Tues, Thurs, Fri	
Activity	Time
Registration	8:45 - 9:10
Period 1	9:10 - 10:00
BREAK	10:00 - 10:25
Period 2	10:25 - 11:15
Period 3	11:15 - 12:05
LUNCH	12:05 - 12:55
Period 5	12:55 - 13:45
COMFORT BREAK	13:45 - 13:50
Period 6	13:50 - 14:40
Period 7	14:40 - 15:30

KS3 Wednesday	
Activity	Time
Period 1	8:45 - 9:30
BREAK	9:30 - 9:55
Period 2	9:55 - 10:40
Period 3	10:40 - 11:25
LUNCH	11:25 - 12:10
Period 5	12:10 - 12:55
COMFORT BREAK	12:55 - 13:00
Period 6	13:00 - 13:45
Period 7	13:45 - 14:30



You will have break and lunch with Year 8.

It's a great chance to meet new people and make new friends!

Key Information



Arrive from 7am

School gates open at 7am



Breakfast from 8am until 8:40am

Served in the hall



Break & Lunch Food

Buy food at break/lunch or bring a packed lunch



Break & Lunch Spaces

Use hall or tennis courts, hot food must be eaten in the hall



Form Room from 8:30am

Go to the hall before 8:30am



Stay until 5pm

You can stay on site until 5pm in designated areas



Traffic - Allow Extra Time

4 schools in the village; traffic is heavy - aim to be in by 8:30am



Paying for food and drinks

Parents will put money onto an online account called iPayImpact which is linked to your student ID card.

You pay for food and drinks by tapping your ID card at the tills in the canteen.

iPayImpact



Punctuality shows respect for your learning and others.
Let's make every minute count!



**Be Ready. Be Supported. Be Part of WGSG.
Every Day at WGSG!**





Wilma's Guide to School Uniform!



Wearing our uniform with pride shows that we are part of WGSG and helps us feel part of our school community.

You will be expected to wear:



A maroon school blazer with embroidered emblem



A pale blue shirt with reversed collar, no top button



A maroon pleated skirt (just above the knee)



A maroon V neck jumper – with emblem optional



Tailored black trousers – no skinny, slim fit or flares. No yoga pants or leggings.

- ✓ Plain white / maroon / black socks OR natural / black tights
- ✓ Smart black shoes – less than 1.5 inch heel, low risen (below ankle).
- ✓ If you walk to school you can wear walking boots or trainers and then change into smart shoes on site before registration.
- ✓ A year group lanyard – you will be provided with a lanyard and ID card when you start Y7.
- ✓ No canvas shoes, no trainers, no 'beep toe', no sling backs, no boots.

Make up and jewellery rules:

- ✓ One inexpensive wristwatch
- ✓ One small gold/silver necklace may be worn under the blouse. Only religious pendants are permitted
- ✓ One simple pair of small, plain, stud/sleeper earrings (with no stones) in each ear lobe. No other piercings permitted.
- ✓ Make-up is not allowed.
- ✓ Nail varnish, nail extensions and false nails are not allowed.
- ✓ False eye lashes are not permitted.
- ✓ Hair colouring should be of a natural colour and students should not attend school sporting extreme haircuts

Uniform Checklist

Use this checklist to make sure you are ready for school every day!

- ☐ Maroon school blazer with embroidered emblem
- ☐ Pale blue shirt with reversed collar, no top button
- ☐ Maroon pleated skirt (just above the knee)
- ☐ Maroon V neck jumper (with emblem optional)
- ☐ Tailored black trousers (no skinny, slim fit or flares). No yoga pants or leggings.
- ☐ Plain white / maroon / black socks OR natural / black tights
- ☐ Smart black shoes (less than 1.5 inch heel, low risen below ankle)
- ☐ Year group lanyard and ID card
- ☐ No make up, nail varnish, nail extensions, false nails or false eye lashes
- ☐ Only allowed jewellery: one wristwatch, one small gold/silver necklace (religious pendant only) and one pair of simple small plain stud/sleeper earrings (no stones) in each ear lobe. No other piercings permitted.
- ☐ Hair natural colour and no extreme haircuts



Wearing our uniform with pride shows respect for ourselves, our school and each other. Thank you!



★ Be Proud. Be Respectful. Be You. Every Day at WGSG! ★



Wilma's Guide to WGSG PE Kit!



Wearing our PE kit with pride shows that we are part of WGSG and helps us feel part of our school community.

You will be expected to wear:



Maroon and blue PE polo shirt with school emblem



PE polo shirt must have initials embroidered in sky blue (top left and in line with the buttons on the outside).



Black 1/4 length zip jumper with school emblem



PE bag with name on



Black football shorts (emblem optional). No cycling or gym shorts. Must be football shorts.



Black plain sport leggings (emblem optional). NO fashion leggings or flared leggings.



Optional - maroon and blue skirt with emblem



Maroon and blue, black or white football socks



Any black or white ankle socks



Any shin pads



Any football boots with non metal studs (for use in terms 2 and 4)



Any non marking trainers

No jewellery must be worn in PE for safety reasons.

TOP TIPS FROM WILMA!

- ✓ Make sure all your PE kit is clearly labelled with your name and initials.
- ✓ Wash your PE kit regularly to keep it fresh and ready to wear.
- ✓ Wear deodorant for PE lessons.
- ✓ Hair must be tied up for PE lessons. This is also the case in other practical lessons like Food Technology and Science. It's a good idea to keep spares in your pencil case just in case!



PE KIT CHECKLIST



Use this checklist to make sure you are ready for every lesson!

- ☐ Maroon and blue PE polo shirt with school emblem (Initials in sky blue - top left, in line with buttons)
- ☐ Black 1/4 length zip jumper with school emblem
- ☐ PE bag with name on
- ☐ Black football shorts (emblem optional)
- ☐ Black plain sport leggings (no fashion or flared leggings)
- ☐ Optional maroon and blue skirt with emblem
- ☐ Maroon and blue football socks
- ☐ Any black or white ankle socks
- ☐ Any shin pads
- ☐ Any football boots with non metal studs (for use in terms 2 and 4)
- ☐ Any non marking trainers



Be Ready. Be Respectful. Be Your Best.
Every Lesson at WGSG!



Wilma's Guide to Packing Her School Bag!



Being organised helps me have a great day at school.
I pack my bag the night before so I am ready to learn!



- 1** A pencil case with your name on



☐ Make sure it is filled and ready to use.

- 2** Several good quality black and blue pens (fountain pen optional)



☐ Black for writing, blue for most work.

- 3** Green pens for correcting work



☐ Use these to improve and reflect.

- 4** 30cm plastic ruler



☐ Needed for drawing straight lines and measuring.

- 5** Eraser, pencil sharpener and glue stick



☐ Keep your work neat and tidy.

- 6** A few graphite pencils



☐ For drawing, diagrams and maths work.

- 7** A variety of coloured pencils



☐ For diagrams, highlights and creative work.

- 8** Fine tip whiteboard pen and eraser for use with mini whiteboards



☐ To practise and check your answers.

- 9** Compass and protractor



☐ For accurate drawing in maths and geometry.

- 10** Scientific calculator (Casio FX-85GT Plus)



☐ Used in many lessons across the curriculum.

- 11** Collins or Oxford Mini Dictionary



☐ Helps with spelling, meanings and confidence.

- 12** A reading book



☐ For DEAR time and independent reading.

My Packing Checklist

- ☒ Have I packed everything on the list?
- ☒ Is my pencil case fully stocked?
- ☒ Do I have my planner and ID card?
- ☒ Have I charged my calculator (if needed)?
- ☒ Is my bag tidy and not too heavy?

Top Tips!

- ★ Pack your bag the night before.
- ★ Check your timetable and pack the right books.
- ★ Look after your equipment and keep it tidy.
- ★ Being prepared helps me succeed every day!



Be Prepared. Be Organised. Be Amazing!
Every Day at WGSG!



WILMA'S GUIDE TO YOUR SUMMER WORK!



This is your chance to be **creative**, show who **you** are and start your journey at **WGSG**!



1 PROJECT ONE: MY INDIVIDUAL IDENTITY

Design an A4 size collage using a variety of materials.

The collage should represent **YOU**!

It could include:

- ✓ Your Family
- ✓ Your Friends
- ✓ Your Hobbies
- ✓ Your Interests
- ✓ Your Culture
- ✓ Your Faith
- ✓ Your Favourite Book/Film/TV Programme



Anything you think is important and reflects who you are and your identity.



You will hand it in to your form tutor for the chance to get some reward points!



You need to complete your collage over the summer holidays and bring it with you on your first day: **Wednesday 2nd September 2025.**

2 PROJECT TWO: INSPIRATION WOMEN POSTER

You now belong to a house named after an inspirational woman:

- ✓ Bader
- ✓ Singh
- ✓ Hepworth
- ✓ Franklin



Research the woman that your house is named after and create a poster about them.

Add to it other inspirational women in your life. This can include:



Family



Friends



Teachers/
Coaches



Sport
Stars



Actresses



Signers



Business
Women

You also need to complete your poster over the summer holidays and bring it with you on your first day: **Wednesday 2nd September 2025.**



You will hand it in to your form tutor for the chance to get some reward points!

TOP TIPS FOR SUCCESS!



Be creative and original!



Make it personal and unique!



Take your time and enjoy it!



Take your time



Use colour, photos and different materials!

We can't wait to see what you create! Have fun!



♥ BE YOU, BE PROUD, BE PART OF WGSG!



WILMA'S GUIDE TO FAQs



Starting at WGSG is exciting!

Here are answers to some questions
you might have.

If you're ever unsure, just ask –
we're here to help!



What if I get lost?

Don't worry! Staff and older students are always happy to help. There will be no sanctions in the first few weeks if you take a little longer to find your classroom. Stick with friends from the same class or follow the one way system. Room numbers are noted after their location in the school so make them easier to find.

- H - Holmes building by tennis courts
- G - Ground floor of main building
- F - First floor of main building
- S - Second floor of main building
- CG - Ground floor of Connell wing – end of ground floor main building
- CF - First floor of Connell wing – end of first floor main building
- CS - Second floor of Connell wing – end of second floor main building
- GH - Grange building reception area
- M - Manor building
- SH - Sports hall in the Holmes building



What do I do at lunchtime?

You can eat in the dining hall, go to the library, join a club, or spend time outside on the tennis courts with friends. Year 7 and 8 have lunch at the same time. Food purchased from the canteen must be eaten in the hall. Packed lunches can be eaten either in the hall or on the tennis courts.

You use your ID card (provided in September) to pay for food in the canteen.



What if I forget my equipment?

Let your form tutor know first thing. They can help you borrow what you need for the day. After a few weeks you will start to be sanctioned for forgetting equipment so use the checklist in this pack and your timetable to pack your bag the night before.



Will I be with my primary school friends?

You may be in different tutor groups, but you will still see friends at break and lunch. You will also make lots of new friends!



What if I feel worried or upset?

Talk to your form tutor, a member of the inclusion team (pastoral and SEN managers), staff on duty or your Head of Year. You can also tell your class teachers if you are in a lesson.



How much homework will I get?

You will get a small amount from each subject each week to start with. Your planner will help you keep track of deadlines and work is often posted on TEAMS.



**You're not alone – we're all here to
support you every step of the way!
Be You. Be Proud. Be Part of WGSG!**

